



VINTERS PARK RESIDENTS' ASSOCIATION

Minutes of the Annual General Meeting of the Association held at Vinters Park Community Centre on Wednesday 24th April 2013

1. OPENING

The Chairman, Gerry Kirrage, opened the meeting at 7.56pm by welcoming everyone attending. (The signatures on the Attendance List indicated that 29 were present).

Apologies for absence were received from Diane Sergeant.

2. MINUTES

The Minutes of the Annual General Meeting held on 25th April 2012, having been circulated at the meeting, were approved and signed by the Chairman. There were no matters arising.

3. CHAIRMAN'S REPORT

The Chairman presented his report (a copy of which is inserted in the Minute Book). There were no matters arising.

The Chairman explained about the condensing of the Association over the last couple of years, mainly concentrating on the running of the building and its grounds. Gerry stressed that letters were still sent to whoever concerned on behalf of the Association, with any issues that arose on the estate.

4. PRESENTATION OF ACCOUNTS

The Association's Finance Manager, Mrs. Siobhan Wood, presented the audited income and expenditure account for the year ended 31 January 2013 and the balance sheet as at that date with the Independent Examiner's report. Copies of which had been circulated at the meeting earlier.

Siobhan noted that there had been a decline in the main income by app. £3,000.

Donations totalling £600 had been made to the Vinters Valley Trust and the Teenage Cancer Trust.

Caroline Hewitt asked why there was such a huge difference on the heating/lighting, power sum from last year. Siobhan explained that the Association had received a large rebate from EDF.

The meeting duly APPROVED the Income and Expenditure Account for the year ended 31 January 2012 and the Balance Sheet as at 31 January 2013, copies of which are inserted in the Minute Book.

5. ELECTION OF OFFICERS AND EXECUTIVE COMMITTEE MEMBERS

The following members, having been nominated prior to the meeting or elected at the meeting, were duly ELECTED to the posts indicated:

Chairman:	Gerry Kirrage
Vice-Chairperson:	Barry Smith
Secretary:	Juliet Johnson



VINTERS PARK RESIDENTS' ASSOCIATION

Appointed Managers

Finance & Bookings Manager: Siobhan Wood
Premises Manager: Diane Sergeant

Executive Committee:

- (1) Individual Members: Carol Bell, Fred Burton, Tony Hewson, Jayne Judge, Sarah Long, Peter Lott, Maggie Middleton, Val Nightingale, Jackie Young, Chris Jarvis, Peter Greenwood, Jo Ellen and Jill Kennedy.
(2) Group Representatives: Anne Taylor (Pre-School)

The Chairman indicated that there were a few places free on the Executive Committee and invited those present to consider if they or someone known to them would be interested in serving on the Committee.

6. APPOINTMENT OF INDEPENDENT EXAMINER

It was duly AGREED that Steven Hill be appointed as the Independent Examiner for the current year.

7. ANY OTHER BUSINESS

(1) Gerry Kirrage

Gerry informed all present that the pantomime in December, hosted by Valley Park School had raised £2,692 for the Teenage Cancer Trust, and there would be another pantomime this year.

(2) Maggie Middleton

(Re: Ian Chittenden's flyer recently received)

Maggie asked if anyone knew what was happening about the Ashurst Road play park and about the repair to the grass verges etc. following the recent electrical works throughout the estate.

Gerry said that he had spoken to David Naghi who had informed him that it was Ian Chittenden's responsibility. Fred also noted that he had spoken to Ian Chittenden about the state of the grass verges approx. one month ago.

(3) Chris Jarvis, Blendon Road

Chris explained that notices should have been issued by the Council. He then offered to write to them on behalf of the Association to see if they had done so.

(4) Brian Hoare, Crayford Close

Brian suggested several other residents should e-mail Ian Chittenden to back-up this enquiry. Gerry also suggested sending a letter about the state of the Ashurst Road play park.



(5) Peter Greenwood, Luddenham Close

Peter asked what P.A.C.T. stood for. (Police & Community Together) and asked who would he contact when issues arose on the estate.

Gerry explained that P.A.C.T. had once again fallen apart, due to lack of interest and funding costs. This was backed up by Kay Lowe from Blendon Road.

Brian was also informed that contact details were available on the VPRA website and Council websites.

(6) Jo Ellen, Blendon Road

Jo noted that the contact number for hiring the hall was not easily found.

(7) Caroline Hewitt, Woodlands Pre-School Secretary

Caroline asked how price rises were set for hirers.

Gerry explained about the sub-committee meetings held every year in February and noted that there had been no rise last year. They consider a fair rise to who can use the hall. Barry also explained that the standard rates for non-estate and non-regular hirers met with inflation around 2-3%. Regular hirers, for historical reasons, also have special rates.

Caroline also raised the issue of the compensation rate claimed for pre-school, following closure of the morning session on 3rd December, due to the hall being left in a bad state after a party held on the evening of 1st December. She asked if the deposit rate would be raised to cover pre-school rates, if this kind of instance ever occurred again. Siobhan explained that in theory this would be extremely unlikely to happen again and that the cleaner had since been asked to go in on a Sunday morning following a Saturday night party.

Caroline had several other questions regarding this. Gerry deferred this for discussion at the next Executive Committee Meeting.

(8) Brian Hoare

Brian suggested holding AGMs earlier in the year, so they were not so near election time, therefore allowing Councillors to be invited once again, as in the past, he had found the meetings very informative. Barry explained the Constitution rules that AGMs must take place in April or May.

Gerry once again stressed that past AGMs with Councillors present always turned political and felt that even though guidelines could be made, it would still hold no effect.

(9) Jill Kennedy, Ashurst Road

Jill informed the meeting that she works at the Council and she felt that if a Borough Councillor were invited, they would report back with issues that had arisen.

Jill stated that she had also contacted Ian Chittenden about Ashurst Road play park, and she had been told that the apparatus had been removed because it was rotten. She also noted that the play area was very often used and disrespected by teenagers.

VINTERS PARK RESIDENTS' ASSOCIATION
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 JANUARY 2013

	<u>2013</u>		<u>2012</u>	
	£	£	£	£
ASSETS				
Debtors	1,610		1,933	
Deposits and cash	5,830		5,798	
Bank account	8,331		8,560	
		15,771		16,291
LIABILITIES				
Creditors and accruals		360		440
NET ASSETS		<u>15,411</u>		<u>15,851</u>

Balance Sheet as at 31st January 2013

The financial statements were approved by the Board on _____ and signed on their behalf by:

Chairman

Treasurer

VINTERS PARK RESIDENTS' ASSOCIATION
STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 JANUARY 2013

	<u>2013</u>		<u>2012</u>	
	£	£	£	£
INCOME				
Main income	17,940		20,873	
Interest received	33		29	
	<u>17,973</u>		<u>20,902</u>	
 EXPENDITURE				
Purchases	-		-	
Advertising	24		23	
Gross wages	9,309		9,280	
Rent and rates	2,278		2,415	
Heat, light and power	2,359		37	
Printing and stationary	434		370	
Maintenance	2,329		5,082	
Accountancy	360		360	
General expenses	720		-	
Donations	600		300	
Bad debt	-		169	
	<u>18,413</u>		<u>18,036</u>	
(LOSS) / PROFIT FOR THE YEAR		(440)		2,866
SURPLUS FUNDS AT 1 February 2011		15,851		12,985
SURPLUS FUNDS CARRIED FORWARD		<u><u>15,411</u></u>		<u><u>15,851</u></u>