



Minutes of the Annual General Meeting of the Association held at Vinters Park  
Community Centre on Wednesday 25th April 2012

1. OPENING

The Chairman, Gerry Kirrage, opened the meeting at 7.56pm by welcoming everyone attending. (The signatures on the Attendance List indicated that 28 were present).

Apologies for absence were received from Val Nightingale and Diane Sergeant.

2. MINUTES

The Minutes of the Annual General Meeting held on 6 April 2011, having been circulated at the meeting, were approved and signed by the Chairman. There were no matters arising.

3. CHAIRMAN'S REPORT

The Chairman presented his report (a copy of which is inserted in the Minute Book), There were no matters arising.

The Chairman noted that bookings had been very good and that there had been no increase in hiring fees this year.

The Chairman also informed the meeting that he had been asked by Valley Park School if the Association would support their forthcoming Christmas Pantomime in any way. The Pantomime would be over a 2-day period with proceeds to the Teenage Cancer Trust, in memory of one of their pupils who sadly died last year. Gerry offered to speak to anyone interested in becoming involved, after the meeting.

4. PRESENTATION OF ACCOUNTS

The Association's Finance Manager, Mrs. Siobhan Wood, presented the audited income and expenditure account for the year ended 31 January 2012 and the balance sheet as at that date with the Independent Examiner's report. Copies of which had been circulated at the meeting earlier.

Siobhan reported that 2011-2012 had been a good year. There had been an increase in the main income due to healthy bookings and regular hirers.

Outgoings had included new main doors, fixing of curtain tracks, new cooker and wages for the new premises manger, Diane Sergeant.

The meeting duly **APPROVED** the Income and Expenditure Account for the year ended 31 January 2011 and the Balance Sheet as at 31 January 2012, copies of which are inserted in the Minute Book.

(Lucy Basson had to attend to a call and left the meeting at 8.09pm).



5. ELECTION OF OFFICERS AND EXECUTIVE COMMITTEE MEMBERS

The following members, having been nominated prior to the meeting or elected at the meeting, were duly ELECTED to the posts indicated:

Chairman: Gerry Kirrage

Vice-Chairperson: Barry Smith

Secretary: Juliet Johnson

Appointed Managers

Finance & Bookings Manager: Siobhan Wood

Premises Manager: Diane Sergeant

Executive Committee:

- (1) Individual Members: Carol Bell, Fred Burton, Tony Hewson,  
Jayne Judge, Sarah Long, Peter Lott, Maggie Middleton,  
Val Nightingale, Jackie Young
- (2) Group Representatives: Anne Taylor (Pre-School)

The Chairman indicated that there were a few places free on the Executive Committee and invited those present to consider if they or someone known to them would be interested in serving on the Committee.

6. APPOINTMENT OF INDEPENDENT EXAMINER

It was duly AGREED that Steven Hill be appointed as the Independent Examiner for the current year.

7. ANY OTHER BUSINESS

Lucy Basson, the new PCSO had introduced herself prior to the start of the meeting and presented Gerry with a poster, the details of which Gerry read out to all attending.

The Chairman then opened the floor to any other business.

(1) Angela Wiggins, Aldon Close

Angela asked if the Residents' Association did more than just run the Community Centre. Gerry explained about the condensing of the VPRA, and highlighted the fact that we would need to become a Parish Council to get anything done, this had been looked into in the past and had proved to be too great a job to take on.

Gerry assured all present that the Committee still produce letters on behalf of the Residents' Association with issues that arise.

(2) Maggie Middleton

Maggie asked if more people attended AGMs would we get more support if events were arranged at the Centre. Maggie noted that in the past there had been three barn dances, a Summer Fayre and a Car Wash Day.



## VINTERS PARK RESIDENTS' ASSOCIATION

### (3) Angela Wiggins, Aldon Close

Angela was concerned about vandalism of fences and litter not being picked up. Carol Bell explained that P.A.C.T. used to deal with such issues.

### (4) Brian Hoare, Crayford Close

Brian asked that as a resident, who would he contact to regarding issues on the estate.

Gerry would look into arranging a contact list for display in the lobby.

Barry suggested placing a 'Help Page' on the website with all relevant contact numbers.

(Lucy Basson returned to the meeting at 8.30pm).

Gerry asked Lucy if the CCTV's at the shops were working as it had been noted that another fence panel had been pushed over in the last couple of weeks. Lucy stated that they had not been working for some time, and informed all present that the Council would need to be contacted regarding these issues.

Lucy indicated that she was hoping to arrange a 'clear up day' with probationers, and that surgeries were held at the Centre, the details of which could be obtained from the Kent Police website.

Gerry asked about the present situation at the shops with teenagers congregating there on a regular basis. Lucy had not received any complaints from shop owners in the last four weeks.

### (5) Margaret Brook

Margaret asked if users would not stack chairs against the cupboard doors. Siobhan would write to all users regarding this request.

### (6) Brian Hoare

Brian enquired about the recent garage break-ins.

Lucy informed Brian that it had calmed down at the present time and that security packs were still available and also assured him that they were still regularly patrolling the garage blocks.

(Barry confirmed that Council contact details were on the Association's website).

### (7) Carol Bell

Carol asked about the current status of P.A.C.T. Lucy asked if any residents would like to run one. Gerry would speak to Lucy after the meeting.

### (8) Fred Burton

Fred noted that Ian Chittenden and other council representatives were aware that they were no longer invited to AGMs. Barry reminded Fred that the Borough Council elections were fast approaching and that in the past their presence had resulted in lengthy speeches promoting their political status etc.



8. CONCLUSION

There being no other business the Chairman concluded the meeting by thanking those present for their attendance and invited anyone attending to speak to Lucy with any issues or queries they had. The Chairman then closed the meeting at 8.44p.m.

**VINTERS PARK RESIDENTS' ASSOCIATION**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31 JANUARY 2011**

	<u>2011</u>		<u>2010</u>	
	£	£	£	£
<b>ASSETS</b>				
Debtors	1,810		1,718	
Deposits and Cash	5,769		5,733	
Bank Account	<u>5,766</u>		<u>8,039</u>	
		13,345		15,490
<b>LIABILITIES</b>				
Creditors and Accruals		360.00		350.00
<b>NET ASSETS</b>		<u><u>12,985</u></u>		<u><u>15,140</u></u>

Balance Sheet as at 31st January 2011

The financial statements were approved by the Board on \_\_\_\_\_ and signed on their behalf by:

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 Chairman

*Stephen Wood*  
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 Treasurer

**VINTERS PARK RESIDENTS' ASSOCIATION**  
**STATEMENT OF INCOME AND EXPENDITURE**  
**FOR THE YEAR ENDED 31 JANUARY 2011**

	<u>2011</u>		<u>2010</u>	
	£	£	£	£
<b>INCOME</b>				
Main Income	18,051		14,786	
Interest Received	36		71	
		18,087		14,857
 <b>EXPENDITURE</b>				
Purchases	-		-	
Miscellaneous Expenses	-		-	
Gross Wages	7,612		5,693	
Rent and Rates	2,228		2,149	
Heat, Light and Power	3,813		2,213	
Printing and Stationary	570		472	
Maintenance	5,067		3,595	
Accountancy	360		350	
General Expenses	592		515	
Bad Debt	-		95	
		20,243		15,082
<b>(LOSS) / PROFIT FOR THE YEAR</b>		(2,155)	<i>← Loss This year</i>	(225)
<b>SURPLUS FUNDS AT 1 February 2010</b>		15,140		15,365
<b>SURPLUS FUNDS CARRIED FORWARD</b>		12,985		15,140