



VINTERS PARK RESIDENTS' ASSOCIATION

Minutes of the Annual General Meeting of the Association held at Vinters Park Community Centre on Wednesday 6 April 2011

In the absence of the Chairman, Gerry Kirrage and the resignation of the Vice-Chairperson, Vanessa Young, Barry Smith offered to stand as new Vice-Chairman and was seconded and duly **ELECTED**.

1. OPENING

The Vice-Chairman, Barry Smith, opened the meeting at 7.48pm by welcoming everyone attending. (The signatures on the Attendance List indicated that 25 were present).

Apologies for absence were received from Gerry Kirrage, Val Middleton and Keith Rogers.

2. MINUTES

The Minutes of the Annual General Meeting held on 28 April 2010, having been circulated at the meeting, were approved and signed by the Vice-Chairman. There were no matters arising.

3. CHAIRMAN'S REPORT

Barry informed the meeting about the approved constitution change and explained that in the past the Chairman's report had been printed in the Park Ranger and circulated to all residents prior to the AGM. This year advertisements had been printed in two local papers and posters had been displayed around the estate, announcing the date and time of the AGM and inviting residents.

Gerry had forwarded his report prior to the meeting (a copy of which is inserted in the Minute Book), which Barry read out to all attending. There were no matters arising.

4. PRESENTATION OF ACCOUNTS

The Association's Finance Manager, Mrs. Siobhan Wood, presented the audited income and expenditure account for the year ended 31 January 2011 and the balance sheet as at that date with the Independent Examiner's report. Copies of which had been circulated at the meeting earlier.

Siobhan reported that there was an overall loss of £2,155 due to an increase in general maintenance, utility bills and hall re-decoration. Siobhan had received a credit note from EDF in February following a meter reading as she had been paying several estimated bills.

The meeting duly **APPROVED** the Income and Expenditure Account for the year ended 31 January 2011 and the Balance Sheet as at 31 January 2011, copies of which are inserted in the Minute Book.

5. ELECTION OF OFFICERS AND EXECUTIVE COMMITTEE MEMBERS

The following members, having been nominated prior to the meeting or elected at the meeting, were duly **ELECTED** to the posts indicated:

Chairman: Gerry Kirrage

Vice-Chairperson: Barry Smith

Secretary: Juliet Johnson



VINTERS PARK RESIDENTS' ASSOCIATION

Appointed Managers

Finance & Bookings Manager: Siobhan Wood
Premises Manager:

Executive Committee:

- (1) Individual Members: Carol Bell, Cheri Berry, Fred Burton, Tony Hewson,
Jayne Judge, Sarah Long, Peter Lott, Maggie Middleton,
Val Nightingale, Jackie Young
(2) Group Representatives: Anne Taylor (Pre-School)

The Vice-Chairman indicated that there were a few places free on the Executive Committee and invited those present to consider if they or someone known to them would be interested in serving on the Committee. Cheri Berry and Jayne Judge came forward and were nominated, seconded and duly **ELECTED**.

David Young could no longer continue as Premises Manager, due to new work commitments. The Vice-Chairman asked if anyone interested to come forward after the meeting for a job description.

6. APPOINTMENT OF INDEPENDENT EXAMINER

It was duly **AGREED** that Steven Hill be appointed as the Independent Examiner for the current year.

7. ANY OTHER BUSINESS

The Vice-Chairman opened the floor to any other business.

(1) Barry Smith (Vice-Chairman)

Barry informed the meeting that the Association now had a new website, www.vinterspark.org.uk, hosted by Craig Macateer and briefly explained what was included.

8. CONCLUSION

There being no other business the Vice-Chairman concluded the meeting by thanking those present for their attendance. The Vice-Chairman then closed the meeting at 8.00p.m.

APPROVED

(Chairman)

Date:

25/04/2012

VINTERS PARK RESIDENTS' ASSOCIATION
STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 JANUARY 2011

	<u>2011</u>		<u>2010</u>	
	£	£	£	£
INCOME				
Main Income	18,051		14,786	
Interest Received	36		71	
	18,087		14,857	
 EXPENDITURE				
Purchases	-		-	
Miscellaneous Expenses	-		-	
Gross Wages	7,612		5,693	
Rent and Rates	2,228		2,149	
Heat, Light and Power	3,813		2,213	
Printing and Stationary	570		472	
Maintenance	5,067		3,595	
Accountancy	360		350	
General Expenses	592		515	
Bad Debt	-		95	
	20,243		15,082	
(LOSS) / PROFIT FOR THE YEAR	(2,155)		(225)	
			<i>← Loss this year</i>	
SURPLUS FUNDS AT 1 February 2010		15,140		15,365
SURPLUS FUNDS CARRIED FORWARD		12,985		15,140

VINTERS PARK RESIDENTS' ASSOCIATION
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 JANUARY 2011

		<u>2011</u>		<u>2010</u>	
	£		£		£
ASSETS					
Debtors		1,810		1,718	
Deposits and Cash		5,769		5,733	
Bank Account		<u>5,766</u>		<u>8,039</u>	
			13,345		15,490
LIABILITIES					
Creditors and Accruals			360.00		350.00
NET ASSETS		<u><u>12,985</u></u>		<u><u>15,140</u></u>	

Balance Sheet as at 31st January 2011

The financial statements were approved by the Board on _____ and signed on their behalf by:

Chairman

Siddons

Treasurer