



VINTERS PARK RESIDENTS' ASSOCIATION

Minutes of the Annual General Meeting of the Association held at Vinters Park Community Centre on Saturday 20 June 2009

1. OPENING

The Chairman, Gerry KIRRAGE, opened the meeting at 11.10am by welcoming everyone attending. (The signatures on the Attendance List indicated that 25 were present). Gerry explained the change to Saturday morning meetings instead of weekday evenings, due to his work commitments.

Apologies for absence were received from Siobhan Wood, Sarah Long and Steve Ring.

2. MINUTES

The Minutes of the Annual General Meeting held on 30 April 2008, having been circulated at the meeting, were approved and signed by the Chairman. There were no matters arising.

3. CHAIRMAN'S REPORT

The Chairman's written Report had been circulated with the Notice of Meeting and Agenda in the recent issue of "Park Ranger". There were no matters arising.

The Chairman presented a potted history of the VPRA and explained that after a long lay off the Committee would again be holding regular meetings and had decided to focus on the maintenance and improvement of the Community Centre. He hoped all those involved in the Community Centre would assist in its positive forward movements for many years to keep the Centre in the best condition possible. To this end the Chairman reported that a new heating system should go ahead next year.

4. PRESENTATION OF ACCOUNTS

The Association's Finance Manager, Mrs. Siobhan Wood, sent through the audited income and expenditure account for the year ended 31 January 2009 and the balance sheet as at that date with the Independent Examiner's report. Copies of which had been circulated at the meeting earlier.

The meeting duly **APPROVED** the Income and Expenditure Account for the year ended 31 January 2009 and the Balance Sheet as at 31 January 2009, copies of which are inserted in the Minute Book.

5. APPOINTMENT OF INDEPENDENT EXAMINER/HONORARY AUDITOR

Derek Parkhouse the Independent Examiner/Honorary Auditor can no longer continue in this role. Gerry expressed his thanks for the very efficient and hard work carried out by Derek. Gerry asked if anyone knew of anyone willing to take on this role to contact committee members. Those present **AGREED** that the Executive Committee be empowered to appoint an auditor before the next end of fiscal year when appropriate.



VINTERS PARK RESIDENTS' ASSOCIATION

6. ELECTION OF OFFICERS AND EXECUTIVE COMMITTEE MEMBERS

The following members, having been nominated prior to the meeting or elected at the meeting, were duly **ELECTED** to the posts indicated:

Chairman: Gerry Kirrage

Vice-Chairperson: Vanessa Young. The Chairman nominated Vanessa Young for the position of Vice-Chairperson, it was seconded by Keith Rogers.

Secretary: Juliet Johnson

Appointed Managers

Finance & Bookings Manager: Siobhan Wood
Premises Manager: Lynda Cuddington

Executive Committee:

(1) Individual Members: Carol Bell, Fred Burton, Tony Hewson, Sarah Long, Peter Lott, Maggie Middleton, Val Nightingale, Barry Smith, Jackie Young, Steve Ring

(2) Group Representatives: Vanessa Young (Pre-School), Ian Humphreys (Verity Christian Fellowship), Brenda Bodycombe (W.I.)

The Chairman noted that both Siobhan Wood and Lynda Cuddington were continuing to be very efficient in their roles as appointed managers and praised their good work.

7. ANY OTHER BUSINESS

The Chairman opened the floor to any other business.

(1) Maggie Middleton (Ashurst Grove)

Maggie asked about the identity of the estate's local PCSO. She was informed by Kay (the representative from PACT) that Shoab Mohamed was the local PCSO and that Gabriel Chandler was the area's dedicated PC. Kay also noted that their contact information was displayed on the noticeboard in the centre's lobby, and that they do meet regularly and patrol the estate.

(2) V. Homes (Goldthorne Close)

Ms. Homes complained strongly about the unruly behaviour and bad language from pupils of Valley Park Community School and Invicta Grammar School whilst hanging around the garages and paths at the bottom of Goldthorne Close.

Gerry explained that at 3.05pm daily two members of Valley Park Community School staff patrol the area in an effort to prevent this, however it could not be prevented totally.

Ms. Homes also complained that KCC highways never seemed to do anything about this. Gerry agreed to write to someone to see what could be done in the future.

Kay agreed to speak to Gabriel regarding the complaints and also explained that PACT meetings would be advertised for the public to attend (especially with those sort of issues).



VINTERS PARK RESIDENTS' ASSOCIATION

(3) R. Jones (Farningham Close)

Mr. Jones complained that the grassed areas around Blean Square were never mowed by the council and dogs frequently foul in the long grass. He had spoken to the council and had received no response.

(4) Fred Burton (Crayford Close)

Fred noted that he had joined the Maidstone Older Person's forum and he offered to supply details for anyone interested.

(5) Chris Kirrage (Langton Close)

Chris explained that the Verity Fellowship children's group called SPROGS had won a tree after applying to the Kent Messenger as part of their 150th Anniversary celebrations.

Chris requested if it was possible to plant the tree in the garden of the Community Centre.

Gerry asked if anyone had any objections. Vanessa offered to speak to someone at the Kent Messenger regarding the size of the tree and any other relevant details.

It was hoped to be planted in the Autumn.

8. CONCLUSION

The Chairman thanked all those who had attended the meeting and closed the meeting with the hope that those present would see positive changes made at the Community Centre and its surroundings in the coming year.

The meeting concluded at 11.55a.m.

APPROVED

(Chairman)

Date: 28/04/2010

off Jane

Vinters Park Residents' Association
Balance Sheet

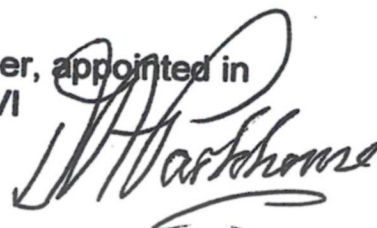
From: Brought forward
 To: Month 12, January 2009

Fixed Assets	<u>Period</u>	<u>Year to Date</u>
	0.00	0.00
Current Assets		
Debtors		
Deposits and Cash	1,540.50	1,540.50
Bank Account	5,661.46	5,661.46
	8,163.00	8,163.00
Current Liabilities	15,364.96	15,364.96
	0.00	0.00
Current Assets less Current Liabilities:	15,364.96	15,364.96
Total Assets less Current Liabilities:	15,364.96	15,364.96
Long Term Liabilities		
	0.00	0.00
Total Assets less Total Liabilities:	15,364.96	15,364.96
Capital & Reserves		
Reserves		
P&L Account	13,580.85	13,580.85
	1,784.11	1,784.11
	15,364.96	15,364.96

Siobhan Wood
 Finance Manager & Bookings Manager

I certify that proper accounting records have been kept and that the income and expenditure account is consistent with the relevant records and that the balance sheet gives a true and fair view of the financial position of the Vinters Park Residents' Association as at 31 January 2008.⁹

DEREK PARKHOUSE - Independent Examiner, appointed in accordance with the Charities Act 1993, Part VI



Date: 23/02/2009

Time: 10:42:52

Vinters Park Residents' Association

Page: 1

Profit & Loss

From: Brought forward

To: Month 12, January 2009

Chart of Accounts:

Default Layout of Accounts

	<u>Period</u>	<u>Year to Date</u>	
Sales			
Main Income	14,361.10	14,361.10	
Other Sales	213.66	213.66	
	14,574.76		14,574.76
Purchases			
	0.00		0.00
Direct Expenses			
	0.00		0.00
Gross Profit/(Loss):	14,574.76		14,574.76
Overheads			
Gross Wages	5,659.95	5,659.95	
Rent and Rates	1,998.32	1,998.32	
Heat, Light and Power	1,867.79	1,867.79	
Printing and Stationery	455.74	455.74	
Maintenance	2,308.99	2,308.99	
General Expenses	499.86	499.86	
	12,790.65		12,790.65
Net Profit/(Loss):	1,784.11		1,784.11